

# REQUEST FOR PROPOSALS

## VALIDATION/VERIFICATION BODY ASSESSMENT OF PROPOSED SD VISTA METHODOLOGY FOR TIME SAVINGS FROM IMPROVED COOKSTOVES

31 March 2021

### 1 INTRODUCTION

Founded in 2005, Verra is a non-profit organization based in Washington D.C. that supports efforts to reduce greenhouse gas emissions, improve livelihoods and protect ecosystems and the services they provide. We support climate action and sustainable development with standards and programs that credibly, transparently and robustly assess environmental and social impacts and enable funding for sustaining and scaling up these benefits. Verra is the secretariat for a growing number of standards and programs.

The [SD VISTA Program](#) sets out rules and criteria for the design, implementation and assessment of projects that aim to deliver high-impact sustainable development benefits. Under SD VISTA, projects must demonstrate to the satisfaction of a [third-party assessor](#) that the project activities contribute to or advance the SDGs. The SD VISTA Program leads to certification of claims, labels or SD VISTA assets: units representing standardized and quantifiable sustainable development benefits that can be sold or retired and claimed.

An integral component of the [SD VISTA Program](#) is the [SD VISTA Asset Methodology Review and Approval Process](#), which allows stakeholders to develop new methodologies that set out procedures to monitor activities working towards the SDGs through project activities, thus expanding the eligibility of project activities that generate SD VISTA assets under the SD VISTA Program. Such new methodologies are submitted to Verra for review before undergoing a technical assessment by an approved, accredited Validation/Verification Body (VVB).

Verra seeks a VVB to conduct the technical assessment of a newly submitted methodology as part of the Methodology Approval Process.

### 2 SCOPE OF WORK

Verra is accepting proposals for a technical assessment of the *Methodology for Time Savings from Improved Cookstoves* developed by CQuest Capital and as part of the Methodology Approval Process. The requirements of the assessment are set out in Section 4 of the [SD VISTA Program Guide, v1.0](#).

### 3 QUALIFICATIONS

Verra is seeking a VVB that is in conformance with the requirements set out in Section 4 of the [SD VSta Program Guide, v1.0](#). In addition, it is expected that the VVB will have significant experience with:

- Validating/verifying projects that claim quantifiable benefits (e.g., emission reductions) from improved cookstoves
- Assessing survey design and implementation

### 4 MILESTONES, DELIVERABLES AND TIMELINE

The VVB shall produce an assessment report in accordance with the requirements as set out in Section 4.8 of the [SD VSta Program Guide, v1.0](#). The duration and timeline of the assessment shall be outlined by the respondent within the proposal.

### 5 RESPONSES TO RFP

Interested respondents should feel free to submit clarifying questions on any of the above information.

Respondents are requested to submit the following as part of their proposals:

- Cost proposal
- Estimated timeline for assessment
- 2-3 page narrative detailing how the VVB will execute the scope of the work as set out in the *SD VSta Program Guide* and describing the VVBs qualifications.
- Disclosure statement of services provided to the methodology developer, C-Quest Capital LLC

All proposals and documents submitted to Verra will be shared only with the methodology developer and otherwise shall be kept confidential.

All documents must be submitted to Christopher Chapman at [cchapman@verra.org](mailto:cchapman@verra.org) and Elijah Umek at [eumek@verra.org](mailto:eumek@verra.org) by close of business 30 April 2021..

#### **Legal Nature of RFP**

This RFP is an invitation for proposals and Verra is under no legal obligation to accept any proposal nor proceed with the RFP. Verra reserves the right to amend the requirements at any time.